

# RONKONKOMA SOCCER CLUB

## CONSTITUTION

### ARTICLE I: PURPOSES OF RONKONKOMA SOCCER CLUB, HEREINAFTER REFERRED TO AS THE CORPORATION

THE PURPOSES OF THE CORPORATION ARE:

1. To instruct, develop, and foster the sport of soccer in the concepts of fair play and sportsmanship through participation and by example of its members;
2. To provide service to the community by promoting the concepts of fair play and sportsmanship through participation and by example of its members;
3. To provide the most promising local soccer talent with the opportunity to enhance their skills;

### ARTICLE II: MEMBERSHIP

#### Sec. (1) ELIGIBILITY:

Membership shall be open to anyone interested in the purposes and objectives of the Corporation.

#### Sec. (2) CLASSIFICATION:

- A. ACTIVE MEMBER - Any Board Member, Coach, Assistant Coach, or Board approved member of a standing committee, who attends at least two (2) General Meetings a year, (One in the Fall and one in the Spring), shall be considered an active member and be eligible to run for Board positions and vote in the General Elections.
- B. ASSOCIATE MEMBER - Any other persons who wish to ally themselves with the purposes of the Corporation may become associates members upon payment of annual dues as fixed by the board. Associate Members are not eligible to vote or run for office. All youths paying dues to the Corporation are Associate Members. It shall be a prerequisite that parents or guardians of youth associate members assist the officials of the Corporation in certain tasks assigned to parents and guardians in connection with the operations and functions of its program. In the event that any parent or guardian fails to live up to this standard, the Board may drop the child of this parent or guardian from the membership rolls.

- C. HONORARY MEMBER - Any person who has distinguished themselves in support of the Corporation, may by election of 2/3 vote of active members, be granted an Honorary Membership. Honorary Members are not eligible to run for office or vote.

Sec. (3) LOSS OF MEMBERSHIP OF NON-BOARD MEMBERS:

It shall be within the rights of the Board to drop a member be they Active, Associate, or Honorary from membership rolls for conduct detrimental to the welfare of the Corporation. This action to be accomplished by a 3/4 vote of the Board members present at the Board meeting.

Sec. (4) MEMBERSHIP MEETINGS:

There shall be at least four (4) General Meetings per year, one being in June. Dates to be given at least 14 days prior to the meeting. Attendance shall be taken, for voter eligibility, at each meeting by the Secretary and kept to authenticate voting rights at the June elections.

ARTICLE III: BOARD OF DIRECTORS

Sec. (1) COMPOSITION and POWERS

- A. The Corporation shall consist of a Board of Directors which will be composed of a President, Vice President- Registrar, Secretary-Treasurer, Director of Coaching and Teaching and Travel Commissioner.
- B. The Board of Directors shall have the power and authority to fix and impose dues, fees, and assessments, to promulgate and enforce all rules and regulations pertaining to the Corporation, its activities and property, and to do and perform or cause to be done or perform any and every act which the Corporation may lawfully do and perform.
- C. Regular meetings of the Board of Directors shall be held at least six (6) times a year as called and at the time and place designated by the Board or by the President, who may also call special meetings as required. A majority of the Board then in office shall constitute a quorum at all meetings, and the affirmative vote of the majority of those present shall be necessary to pass any resolution of take

any action, unless otherwise stipulated in the constitution.

- D. The Board shall select team coaches. Coaches shall select their assistants (with Board approval).

#### Sec. (2) ELECTION OF BOARD MEMBERS:

Any active member 21 years of age or older may seek election to the Board. Board Members shall serve a term of two (2) years.

#### Offices up for Voting

1. PRESIDENT
2. VICE-PRESIDENT/REGISTRAR
3. TREASURER/SECRETARY
4. DIRECTOR-COACHING & TEACHING
5. TRAVEL COMMISSIONER

The election shall take place at the annual June meeting and shall be preceded by a nominating meeting to be held at least two (2) weeks before the election meeting date.

Candidates seeking Board membership must have their name placed in nomination by an active member, other than himself, and have it seconded by another active member other than himself. Candidates will be given equal and appropriate time at the election meeting to address the membership prior to balloting if they so desire.

Election will be conducted by secret ballot; ballots to be counted by a three (3) member committee consisting of active members not on the Board and not candidates in the election. Winners shall be those candidates who receive the largest number of votes. Any candidate may request a recount; said recount will be conducted immediately and in the presence of the concerned candidate by the balloting committee.

Election of commissioners shall follow all previously stated rules. The two (2) candidates receiving the most votes for Intramural commissioners will be declared the winners. Likewise, the one (1) candidate receiving the most votes for Travel Commissioner will be declared the winner.



#### Sub-section A - Vacancies

Vacancies occurring among members of the Board shall be filled with an active member, by the Board at their discretion, by a majority vote of the Board. That position is to be held until the next general election; but that term is not to count as a term in office for re-election purposes.

#### Sub-section B - New Board Positions

The Board may create a new Board position by a 3/4 majority vote, and may fill said position using Article III, Sec. (2), Sub-section (A).

#### Sub-section C - Removal of Board Member

Any member of this Board may be removed from office prior to completion of his or her term. To do so, a petition must be presented to the Board stating the reason and be signed by at least 2/3 of the active members. Once said petition is presented, the Board shall set a date for a general meeting, the date of which shall not exceed thirty (30) days from the date of receipt of the petition. The date of said meeting shall be announced to the active members at least fourteen (14) days prior to its occurrence.

At this meeting a member of the Board shall read the petition and announce the names of the petitioners, all of whom must be present. The Board member in question will be given an opportunity to address the membership and answer any questions the members may have. After which time, a secret ballot will be taken and a 3/4 majority vote of the active members present will be required to remove the Board member from office.

If a Board member misses three (3) consecutive meetings, the reason for the absence shall be reviewed by the Board to determine if removal is needed. Upon such removal the Board shall follow Article III, Sec.(2), Sub-section (A), to fill the vacancy.

The Board member may, in the future, seek re-election to the Board, but he may not accept appointment to any Board vacancy for a minimum of three (3) years.



#### ARTICLE IV - OFFICERS AND DUTIES

- A. PRESIDENT: Shall preside at all meetings of the Corporation; shall be an ex-officio member of all committees; shall appoint all committees not otherwise specified; shall see that all policies, rules and regulations of the Corporation are executed; shall secure facilities necessary to conduct the business of the Corporation.
- B. VICE-PRESIDENT/REGISTRAR: Shall act to assist the President at the president's discretion, and in the president's absence, shall exercise all presidential powers; shall be chairperson of the Protest Committee. All committee chairpersons should report to the Vice-President. Shall be responsible for the registration of all players and coaches; shall collect all registration fees; shall maintain all player files; shall be responsible for the placement of all players on all teams; shall be responsible for preparing the Intramural game schedule each season; shall be empowered to obtain the aid of any active members to achieve these goals, making sure that no member be involved in the distribution of players in the age division in which they coach or assist.
- C. SECRETARY/TREASURER: Shall keep the minutes of all meetings of the Corporation; shall handle all communications from the Corporation; shall distribute all official notices and announcements; and shall preserve all non-financial records, bids, and documents of the Corporation. Shall act as custodian of all funds of the Corporation and pay all bills approved by the President or by the Board; shall keep an exact record of all receipts and expenditures and submit an itemized report of the same to the Corporation at the annual meetings or once a month to the Board as requested. Any non-budgeted expenditures in excess of \$100.00 must be Board approved. Furthermore, the Treasurer shall prepare a budget at the beginning of each League year to be presented to the Board for their approval.
- D. DIRECTOR of COACHING and TEACHING: Shall develop and enforce coaching and refereeing standards; shall, before each fall and spring season, set-up teaching and clinic programs; shall act as a liason to outside groups interested in arranging clinics or other educational programs.

E. TRAVEL COMMISSIONER: Shall act to represent travel division coaches; shall serve as liason between the Board and travel coaches; shall oversee the smooth operation of all activities within the travel division and aid the Registrar in the placement of players within the travel division; shall adhere to the Commissioners duties as outlined in this Constitution and By-Laws.

#### Sec. (1) BOARD VOTING RIGHTS

All Board members shall have one vote which may be excercised at their discretion, with the exception of the President who shall only vote in case of a tie. The result of all Board votes, as well as the minutes of all Board meetings, shall be open to any active member. ALL VOTING IDENTITIES SHALL REMAIN ANONYMOUS. (Any Board member may request that a vote be taken by a closed ballot if he so desires.)

#### ARTICLE V - COMMITTEES

Such permanent and temporary committees shall be appointed by the President as he may deem necessary for the good of the Corporation.

A. PARENTS AUXILIARY: This committee shall be composed of parents who wish to contribute their time to achieve the goals of the Corporation. Their actions and functions shall be at the direction of the Board, primarily fundraising, i.e. raffles, pictures, etc.. Shall also handle publication and distribution of the League's yearbook. Shall be empowered to select two (2) Team Parents from each team as representatives. (Team parents are not eligible to vote.)

#### ARTICLE VI - QUORUM

Forty percent (40%) of those active members in attendance at the annual meeting of the Corporation shall constitute a quorum for the transaction of business. A quorum for transaction of business at Board meetings shall consist of a majority of the then Board Members.

## ARTICLE VII - AMENDMENTS

These By-Laws may be amended by a two-third (2/3) majority of the active members present at the annual meeting or by three-fourth (3/4) of the Board of Directors at any board meeting. Any Board changes must be ratified by a two-third (2/3) majority of the active members at the next general meeting.

## ARTICLE VIII - PARLIAMENTARY PROCEDURE

All meetings of the Corporation shall be governed by ROBERT'S RULES OF ORDER, Revised.

## ARTICLE IX - SURETIES AND BONDS

In case the Board shall so require, any officer or agent of the Corporation shall execute to the Corporation a bond in such sum and with such surety or sureties as the Board may require, conditioned upon faithful performance of his duties to the Corporation and including the responsibility for negligence and for the accounting for all property, funds or securities of the Corporation which may come into his or her hands.

## ARTICLE X - REGISTRATION

The registration fee and date for youth enrolling in the Corporation shall be determined by the Board.

R-5/94

## ARTICLE XI - TEAM COLORS

The Corporation shall be represented by the colors <sup>NAVY</sup>Blue and Gold, with the League's Logo and with all travel uniforms being identical in appearance (NAVY shirt with Gold TRIMMING, Gold shirt with NAVY BLUE TRIM shorts and NAVY Blue or Gold socks).

## ARTICLE XII - UNIFORMS

All jerseys should be numbered. Parents are responsible for putting numbers on jerseys provided by the League, if the jersey came without them. Teams must not have duplicate numbers.



RONKONKOMA SOCCER CLUB  
RULES AND REGULATIONS

RULE 1                    MEMBERSHIP

- Part 1            Only registered members of the Ronkonkoma Soccer Club(RSC) are eligible to play on RSC teams, or in tournaments (Home or Away).
- Part 2            The RSC Board of Directors shall have the right and authority to suspend, bar completely or otherwise discipline any member if their actions have been contrary to the spirit and/or letter of the Constitution or Rules and Regulations of this League.

RULE 2                    LAWS OF THE GAME

- Part 1            The rules of play, for all contests sanctioned by this Club, shall be the "Laws of the Game", as published by F.I.F.A. with those modifications published in these rules and regulations.

RULE 3                    RULES OF CONDUCT

- Part 1            Conduct on the Sidelines
- A. No mechanical devices are to be used (bells, air horns, etc.).
  - B. The tone of voice must be informative and sportsman-like.
  - C. The coach will limit his/her coaching from penalty area to penalty area, and shall maintain control of spectators on his/her side of the field, and shall confine them to the same area.
  - D. No coach, player, or spectator is to use profanity.
  - E. No coach, player, or spectator is to incite, in any manner, disruptive behavior.
  - F. No coach, player or spectator may enter the field of play, regardless of the circumstances, unless he/she has been given a signal to do so by the referee.

- G. Teams and their spectators must occupy opposite sides of the field with the home team having their choice of sides.
- H. At the discretion of the referee, the penalty for disregarding any of the above shall be a red card (ejection from the game for a player, and removal within shouting distance for an adult 17 or older).

**RULE 4                      RULES RELATED TO COACHES**

- Part 1      Coaches must encourage and develop team members to participate in RSC Travel Teams.
- Part 2      Coaches must advise parents of children who show potential and ability that the participation of their children in the Travel program will further the development of their children's skills.
- Part 3      Coaches must encourage parents to motivate their children by participating in practice sessions and attending all of their children's games.
- Part 4      Coaches and Assistant Coaches must attend general membership meetings.
- Part 5      Coaches must inform team members and their parents of all team and RSC functions, activities and events.
- Part 6      Coaches must line up teammates for handshake after each game. Failure to do so will result in a two (2) game suspension for the coach.
- Part 7      Each team must supply a lines person.
- Part 8      Coaches are responsible for their team cleaning up their area after the game.
- Part 9      Coaches of the first game on a field are responsible for setting up the field.
- Part 10     Coaches of the last game on a field are responsible for taking down the nets and corner flags and returning them to the storage container. Failure to do so may result in disciplinary action.
- Part 11     Coaches are responsible for the maintenance and the return of all league owned equipment.

- Part 12 New coaches must attend coaching clinics prior to the start of their first season.
- Part 13 New coaches must attend a refereeing clinic prior to the start of their first season.
- Part 14 Coaches must strive to practice a minimum of three (3) hours per week. The exception being those teams that are now fielding players of school ball age.
- Part 15 All coaches must be familiar with RSC and FIFA rules.
- Part 16 Red cards must be reported to the Travel Commissioner within 48 hours.
- Part 17 Coaches are responsible for bringing ice and a medical kit to every practice and game to be used in the event of an injury.

**RULE 5 RULES RELATED TO TRAVEL TEAMS WITH BOARD'S APPROVAL**

**Part 1 Committee Formulation and Selection**

- (A) Each year, a travel team committee will be formed, which will be comprised of A, B & C coaches, and chaired by an elected official of said committee. Committee Chairperson cannot attend a specific meeting, the alternate chairperson will preside. The alternate chairperson will be selected as the first order of business for the new committee.(Board Approval).
- (B) There will be a total of seven (7) members with two (2) alternates. The committee term shall be for one (1) year, from September to August 31st. Current travel commissioners will hold seats on this committee.
- (C) Members of the committee will be selected by the travel team membership (the coach and one designated assistant). The selection method will be to place the names of all interested members into nomination for election. In the event that there are insufficient nominees, those who volunteer will be designated defacto and the remainder of the travel team membership will be through a jury draw. Every travel team coach is obligated to serve if called. A member of the RSC Board may decline service.



## Part 2

The purpose of the Travel Committee will be to act, along with the Travel Commissioners, as a liaison between the travel coaches and the RSC Board of Directors. This committee will assist the commissioners in fact-finding, reviewing and reporting on circumstances involving the RSC Travel program. Duties of this committee would include, but not be limited to, the following:

- (A) This committee will act as a separate entity and serve as a representative of the travel coaches. After gathering the opinions and recommendations of the travel coaches this Committee will make proposals which will go directly to the RSC Board, and the results would be reported to all travel coaches, at the earliest possible date.
- (B) Investigate, review and evaluate any application for a new travel team. This would include interviewing, evaluating and recommending a coach.
- (C) Interviewing, investigating and recommending a solution to any problems or disputes involving travel coaches. This will be done in all cases before the entire RSC Board is contacted.
- (D) Acting as a fact-finding arm of the Travel Commissioners.
- (E) Continuously reviewing (through a poll of all travel coaches) the rules and guidelines of RSC and making recommendations for any changes which would benefit the travel program.
- (F) Review and evaluate the existing RSC travel coaches according to the guidelines established by the Travel Committee and approved by the entire body of travel coaches.

## Part 3

If a coach and/or a problem involving the coach is to be discussed by the committee, and if said coach is also serving as a committee member he or she must excuse themselves from the proceedings.

## Part 4

The committee must abide by the majority rule. They cannot make rules. They must present all new proposals or ideas to the travel team coaches.

Part 5      The team playing in the higher ability or division shall be the "A" team. The next ability or division shall be the "B" team. The third team shall be the "C" team.

Part 6      When the need for a new team arises, the committee shall review and recommend the selection to the RSC Board. The selection of a travel team coach will be made per the guidelines for travel team coach selection.

Part 7      **Player Selection**

(A) There will be a minimum of one group tryout each year in the months of June and July. Tryouts are mandatory for each age group. In addition, a committee member must be present. These coaches must advise the committee two (2) weeks before the scheduled tryout.

(B) The purpose is to find those who are capable of playing travel ball. Those who are selected will be placed in a screened pool and will be invited back for additional tryouts. Teams' rosters will not be finalized until after the end of the Travel season.

(C) The "A" team coach has the first priority on selection from the pool for the team.

(D) Players released from the "A" team will be put into the screening pool for selection by the "B" team or "C" team.

(E) Once selected for a team, the player must be guaranteed one (1) year with the team, from the time of selection to that team. In order to release a player from a team prior to the year's end, the coach must seek committee recommendation and RSC Board approval.

(F) If a "B" team player is requested to play up, and accepts, he or she is automatically on the "A" team without having to attend a tryout.

(G) All the coaches in the age group must communicate their intentions prior to approaching a player from another team. High pressure salesmanship by the "A" coach or lack of encouragement from the "B" coach, or adverse statements will be addressed by the committee with recommendation to the RSC Board.

- (H) A player unhappy on an "A" team may approach the "B" team coach after the season. The "B" team coach must discuss the matter with the "A" coach and seek an agreeable solution. If no solution can be achieved, the problem will be brought before the committee with recommendation to the RSC Board.
- (I) Between the Fall and Spring seasons, the "A" team may draft one (1) player from the "B" team, the "B" team draft one (1) player from the "C" team and the "C" team may draft one (1) player from intramurals. This may be done only under emergency conditions, which are defined as:
1. The "A", "B", or "C" team rosters drops below thirteen (13) players.
  2. No unnecessary hardship will be afforded to the B or C teams. (If the B or C teams have enough players, not to leave them with less than 13 players the draft may be made without compensation. If the "B" or "C" teams have 13 players or less thus dropping to twelve (12) or less after the draft the "B" or "C" coach may select a player from the intramurals). If the "B" or "C" coach cannot find a replacement, the draft will not occur.
- (J) After the Spring season, the "A" team may draft players from the "B" and "C" teams. There will be a maximum of four (4) players per year permitted to be drafted. (The exception being the children of coaches and assistant coaches).
- (K) If, between seasons an intramural player wishes to play on a travel team, he/she shall be allowed to do so with committee recommendation and RSC Board approval.
- (L) All travel teams shall coordinate their uniforms and jerseys numbers so that no players in that age group will have the same numbers.
- (M) For ages 11 and under, the drafting of players from other leagues is permitted, within the guidelines established by the Long Island Junior Soccer League.
- (N) Any player wishing to play up in an older age group must seek recommendation by the travel committee and approval by the RSC Board.



- (O) A player having played travel with another club will be permitted with Board approval to join an RSC travel team after moving into the district, as per LIJSL Rules and Guidelines.

#### **Part 8      Performance**

- (A) All travel teams should aspire to maintain a first division level of proficiency.
- (B) A travel coach must demonstrate that his/her team has attained an ability level commensurate with players of similar ability relating to all aspects of the technical and tactical understanding of the game, while also demonstrating the highest level of sportsmanship.
- (C) The coach must show leadership qualities and be able to encourage and motivate his/her players both on and off the field, with sportsmanship and fair play as key factors.

#### **Part 9      Travel Coaching Selection**

- (A) Applicant should have been an intramural coach for at least one (1) year prior to taking an assignment.
- (B) Applicant must hold at least an SNYSSA "E" license or an LIJSL "B" license or its equivalent for a coach, and an SNYSSA "F" license or an LIJSL "C" license or its equivalent for an assistant coach.
- (C) Applicant must have demonstrated good sportsmanship amongst his peer coaches.(e.g. works well with others).
- (D) Applicant must be able to demonstrate skills.
- (E) Applicant must have demonstrated good administrative abilities.(e.g. accomplishes non-coaching tasks effectively).
- (F) Applicant must write a letter to the RSC Board requesting the position. In addition, a travel team coaching application form must be submitted to the travel commissioner by May 15th.
- (G) Committee will review application and present recommendations to the RSC Board for approval by June 1st.

- (H) Travel team coaches and their assistants must have prior approval by the RSC Board.

Part 10 Travel Team Guidelines Regarding Funds

- (A) Major fundraising of over \$<sup>2</sup>~~1~~,000.00 anticipated profit shall be made known to the Board in writing for approval. All other fundraisers must have prior approval by the travel commissioners.
- (B) Any expenditures of fundraising monies exceeding \$500.00 must be approved by a majority of the players' parents.
- (C) Each parent on the team and RSC Board must be given a statement of the team's account, reflecting income, expenditures and balances at the end of each year.
- (D) If a player leaves or is released from a team, that player shall have no claim to fundraising monies.
- (E) If a team is disbanded for any reason, the team shall donate all fundraising monies to the RSC.
- (F) Teams may not accrue more than \$<sup>2</sup>~~1~~,000.00 in their account without RSC Board notification and approval.
- (G) The team monies may not be invested into any venture which involves a risk.
- (H) RSC has the right to audit books of any team at any time.

Part 11 All travel teams must have the same uniform including shorts and socks as per Article XI.

RULE 13 CONCESSION STAND

Part 1

- (A) The concession stand will be operated and maintained by the travel teams or other interested parties approved by the RSC Board.
- (B) All travel teams/interested parties will be allowed to participate in this venture.
- (C) The travel teams will, amongst themselves, work out a schedule for concession stand use which they feel is equitable.

- (D) All costs, such as securing food stuffs, replacing or repairing equipment, will be borne by those involved, using whatever method they deem acceptable.
- (E) All profits will be kept by those involved and will be divided at their discretion.
- (F) The RSC Board will only become involved if some gross misconduct jeopardizes the League's standards with the Connetquot School Board, or if financial matters are being diverted by individuals.
- (G) Any individual, team, or organization scheduled to operate the concession stand is also responsible for garbage clean up on that day. This applies whether or not those involved actually run the concession stand. Failure to comply with this rule will result in a \$50.00 fine.
- (H) All food, beverages and prices shall be set as per the Guidelines stated by the Travel Committee, with RSC Board approval each year.

#### RULE 14

##### FIELD MAINTENANCE

- (A) All teams must supply manpower for field maintenance if requested.
- (B) No authorized vehicles are allowed on RSC fields. Only vehicles involved in field maintenance or garbage clean up are allowed. Anyone found to be abusing this privilege will be subject to a fine as per Article III, Sec. 1, (B).
- (C) RSC fields are open only for Club sanctioned games. Any other use of the fields must be Board approved.
- (D) All players jerseys must be numbered. Parents are responsible for putting numbers on jerseys provided by the League, if they come without them. Teams must not have duplicate numbers.

#### RULE 15

##### MATTERS NOT COVERED BY THE CONSTITUTION

- (A) Any matter not provided for in the above stated rules, shall be determined by the RSC Board.
- (B) Any interpretation of rules will be governed by the Spirit of the Law.